

iTTTi Vancouver Communicable Disease Plan

Communicable disease definition

A communicable disease is an illness caused by an infectious agent or its toxic product than can be transmitted in a workplace from one person to another. Some examples are: COVID-19, Norovirus, and seasonal influenza.

Risk Assessment:

As a part of our process we conducted a risk assessment. For the remainder of 2021 it seems prudent to maintain a heightened sense of care towards communicable diseases in the school. Our school will already be operating well below previous capacity though. We will continue to monitor and follow allow related information issued by our regional and provincial health officer and regulatory bodies. We will re evaluate the risks every month in 2021.

Risk Reduction Measures

The following measures will be maintained:

- 1) If administrative staff or instructors are ill with symptoms of a communicable disease (e.g., fever or chills, coughing, diarrhea) they will not come to school and will use their provided leave to stay at home or on a case by case basis, may have the ability to work from home. If students are ill with symptoms of a communicable disease as above, they will be instructed to stay home until symptoms have cleared and their absence will not affect their attendance grade.

- 2) We are continuing to provide hand-sanitizing machines in key locations on campus, in addition to tissues and bottles of hand sanitizer in the classrooms and facilities of the school. We will also continue to remind staff and students about our hygiene and hand washing policy with signage to remind them to wash their hands regularly and to cover coughs and sneezes.

- 3) We will sanitize the student tables once a week, and if there are reported cases of a student or staff member having been at school during a transmissible period of an illness, the school tables and high touch areas will all be sanitized. The front desk plexiglass barriers will remain in place.

- 4) We have confirmed with the building management that the ventilation system is adequate and well maintained.

- 5) We will post signage on vaccination information and when necessary accommodate time off requests for staff and students to get vaccinated.

Additional Measures Implementation

These will be implemented as advised by Public Health officer.

During a period of elevated risk, we understand that the medical health officer or provincial health officer will provide information and guidance about the risk and how we can reduce it and that the measures that we will need to implement will depend on the type of disease and the methods of transmission.

- We will follow all direction from medical health officers and our regional health authority.
- We will follow all orders, guidance, recommendations, and notices issued by the provincial health officer that are relevant to our industry, region, or workplace.
- Depending on the guidance that public health officials provide, we may need to re assess the workplace to identify areas, activities, and processes that may pose a risk to staff and students. If we need to implement appropriate control measures to reduce the risk, following the direction of Public Health. we know that we can refer to WorkSafe BC key COVID-19 protocols.

Communication Strategy

- We have updated our staff and student handbooks to make sure that everyone entering our school receives information about our measures, practices, and policies for managing communicable disease.
- We have posted signage in the staff area so that the information is readily accessible
- The General Manager and Academic Coordinator have been trained regarding our measures, practices, and policies
- We maintain the privacy policy of any individuals affected by a communicable disease to a need to know basis.
- Staff know to contact the office manager and/or Academic Coordinator regarding any safety concerns.