

Case Management Plan for iTTTi Vancouver in the event of an outbreak

If an individual presents ill while on campus:

Step 1: If an individual presents ill while on campus, they will be separated from others in a private room. The General Manager (Sherri Motohashi) will be informed.

Step 2: Designated staff will sanitize the areas where the person was.

Step 3; We will assist the person to call 811 and get advice on their symptoms.

Step 4: We will arrange secure transportation by taxi to the person's home.

Step 5: According the advice given from 811, the person will self-isolate and/or arrange for a COVID-19 test. The school will make sure the person has the ability to self-isolate and provide information on how to self-isolate in a variety of living situations. We will also make sure they have access to meals, medicines and toiletries. Staff will be given remote work and students will be given the opportunity to keep up with their lessons remotely depending on their symptoms. Alternatively, they will have an isolation break period from their studies.

Step 6: If we are advised by Fraser Health Authority to isolate other members of the school, we will inform the other members in person, by telephone, or by social media if necessary. (Instagram and Facebook). We will provide attendance records, staff hours and visitor records to Fraser Health to assist with contact tracing. If the affected person is living in a homestay, we will inform the homestay family and confirm if the family is able to continue to care for/host this student during their isolation period. If the family is not able to provide an isolated care environment, an alternative host or hotel will be arranged and the person will be transported safely to the new location.

Step 7: In the case that this person tests positive for COVID-19, we will report to Fraser Health Authority and follow the guidance provided. This guidance may require others who were in closer contact to the person to self-isolate or be tested, or it may require that the school be closed for a specified period of time. If the closure is only for 2 or 3 days, the school will be closed temporarily for deep cleaning and following other protocols provided. If the closure is for a week or longer, we will revert back to providing lessons fully online.

Step 8: Designated staff will contact isolating staff or students daily during the isolations/closure period to make sure they are self monitoring and adhering to self isolation guidelines provided.

If an individual notifies the school that they are unwell and/or have been required to self-isolate/have tested positive for COVID-19 while off campus:

Step 1: If an individual notifies the school that they are unwell, or that they have been requested to self-isolate and/or have tested positive for COVID-19, the General Manager (Sherri Motohashi) will be informed.

Step 2: The General Manager will confirm with Fraser Health Authority on the correct procedure to follow.

Step 2: According to the health authorities guidelines provided, the school will inform the community (staff, students, homestay(if applicable)) of a positive or presumptive case by notice on campus, and on social media, and by contacting by email/telephone if applicable.

Step 3: : If we are advised by Fraser Health Authority to isolate other members of the school, we will inform the other members in person, by telephone, or by social media if necessary. (Instagram and Facebook). We will provide attendance records, staff hours and visitor records to Fraser Health to assist with contact tracing. If the affected person is living in a homestay, we will inform the homestay family and confirm if the family is able to continue to care for/host this student during their isolation period. If the family is not able to provide an isolated care environment, an alternative host or hotel will be arranged and the person will be transported safely to the new location.

Step 4: The school will make sure the affected person has the ability to self-isolate and provide information on how to self-isolate in a variety of living situations. We will also make sure they have access to meals, medicines and toiletries. Staff will be given remote work and students will be given the opportunity to keep up with their lessons remotely depending on their symptoms. Alternatively, they will have an isolation break period from their studies.

Step 5: If required by the Fraser Health Authority, the school will close for a specified period of time, providing remote work options for staff, and academic support for students. If the closure period is a week or more in length, the school will return to online lessons platform.

Step 6:: Designated staff will contact isolating staff or students daily during the isolations/closure period to make sure they are self monitoring and adhering to infection control protocols.

IN ALL CASES ABOVE, the school will be thoroughly sanitized the day of a reported incident. (Please note, the school is already sanitizing all tables, chairs, computers and high touch areas at the end of everyday as matter of school safety protocol.